

LIST OF FORTHCOMING DECISIONS – 10 MARCH 2025

This document contains a list of the key decisions and future items that are of a confidential or exempt nature

Normally, meetings of the Council are open to the press and public. In certain circumstances, the committee may (but do not have to) exclude the press and public if, during the meeting it is likely that “exempt information” would be disclosed. Exempt information is defined by Section 100I (1) of the Local Government Act 1972, by Schedule 12A to that Act.

The categories of exempt information are:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations opposing the reason why one of the following items is marked as exempt (please see end column to see if the report is marked as exempt), you should contact Ainsley Gilbert, Committee Services, Ipswich Borough Council, Grafton House, 15-17 Russell Road, Ipswich, Suffolk, IP1 2DE or email ainsley.gilbert@ipswich.gov.uk at least a week prior to the meeting at which the item is being considered. You should specify the reason why you believe that the item should be considered in public. Based on that information, a decision will be made on whether the matter should be considered in public or not.

The Executive Members as from Annual Council on 15 May 2024 are Councillors Neil MacDonald, Bryony Rudkin, John Cook, Martin Cook, Carole Jones, Jane Riley, Alasdair Ross, Philip Smart, Lucy Trenchard and Ian Fisher (without Portfolio).

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Towns Fund Delivery Programme	<p>The Council is the accountable body for the Ipswich Town Deal - £25m of government funding for 11 projects to improve Ipswich. The 11 projects are:</p> <ul style="list-style-type: none"> • Public Realm • Greener Ipswich • Academy of Yacht Building • Digital Town Centre • Integrated Care Academy • Pedestrian Cycle Bridge • Tech Campus / Construction Centre • Town Centre Regeneration Fund • Re-using the Old Post Office • Pauls Silo • Shopping parades <p>It is expected that all the detailed business cases will be signed off by the Department for Levelling Up, Housing and Communities before the end of March 2023. Following these sign offs, it will be necessary for the Council to enter into a number of agreements with partners, procure goods and services, enter into contracts etc to enable the delivery of the projects. In some cases, these matters will constitute Key Decisions.</p>	<p>Officer Decision</p> <p>Not before 3rd Apr 2023</p>		<p>Leader of the Council</p> <p>Section 151 Officer</p> <p>Monitoring Officer</p>	<p>Comments To:-</p> <p>Helen Pluck</p> <p>Tel: 01473 432000</p> <p>helen.pluck@ipswich.gov.uk</p>	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Financial Management & Control: Corporate Budget Monitoring - 2024/25 Quarter 3	<p>This report gives details of the latest forecast outturn position for 2024/25 on:</p> <ul style="list-style-type: none"> The General Fund Revenue Budget, General Balances, and the Council's Reserves; The Housing Revenue Account; The Shared Revenues Partnership; The Capital Programme, for this and future years. <p>As part of the budget monitoring process, it is sometimes necessary to consider the write-off of bad debts.</p>	Executive 11 Mar 2025	Medium Term Financial Plan; Financial Management & Control: Quarterly Corporate Budget Monitoring reports	Portfolio Holder for Resources Chief Executive Section 151 Officer Legal Services	<p>Comments To:- Philippa Dransfield Tel: 01473 432000 philippa.dransfield@ipswich.gov.uk</p>	<p>Key Decision There may be an appendix to be placed on the closed agenda if there are bad debts relating to an individual to be considered.</p> <p>Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.</p>
No change since last plan	Residents Parking Zones - Variable Charging	This report updates Executive on a number of matters related to Residents Parking Zones and makes recommendations for Executive to consider about changes to charging formats.	Executive 11 Mar 2025		Portfolio Holder for Culture & Customers Director for Operations & Place Assistant Director for Operations Head of Vibrant Town Service & Parking Parking Services Management	<p>Comments To:- Mark Whiting Tel: 01473 432000 mark.whiting@ipswich.gov.uk</p>	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Discretionary Business Rates Policy	To seek approval to amend Discretionary Rate Relief Grants Policy and thereafter authorisation to implement.	Executive 11 Mar 2025		Portfolio Holder for Resources Chief Executive Director for Resources & Housing Assistant Director for Finance Legal Services	Comments To:- Ian Blofield Tel: 01473 432000 ian.blofield@ipswich.gov.uk	Key Decision
No change since last plan	Acquisition of Town Centre Property	The recommendations in report E/22/60 at the March 2023 Executive authorised that the Chief Executive may determine to purchase one or more of the assets listed in that report; each purchase will constitute a key decision.	Executive 11 Mar 2025	E/22/60 Acquisition of Property Assets	Leader of the Council Chief Executive Section 151 Officer Director for Operations & Place Assistant Director for Governance	Comments To:- James Fairclough Tel: 01473 432000 james.fairclough@ipswich.gov.uk	Key Decision This report will contain commercially sensitive information relating to a property transaction. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.
No change since last plan	Local Government Reorganisation	The Council is required to submit "initial plans" for local government reorganisation to Government by 21 st March 2025. This report will seek authorisation to submit an initial plan.	Executive 19 Mar 2025	Local Government and Public Involvement in Health Act 2007	Councillors of Ipswich Borough Council Suffolk County and District Councils Leader of the Council Chief Executive Section 151 Officer Monitoring Officer	Comments To:- Helen Pluck Tel: 01473 432000 helen.pluck@ipswich.gov.uk	Key Decision

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No change since last plan	Simpler Recycling - Recycling Service Recommendations	This report outlines work to date on Simpler Recycling and makes proposed recommendations for the amendments to the Councils recycling collections ready for implementation by 31 March 2026.	Executive 8 Apr 2025	E/23/44 Simpler Recycling - Food Waste Collections, 6 February 2024	Portfolio Holder for Environment and Transport Chief Executive Director for Operations and Place Assistant Director of Operations Legal Services Financial Services	Comments To:- Chris Taylor Tel: 01473 432000 chris.taylor@ipswich.gov.uk	Key Decision
Change in decision date	Governance and Reserved Matters relating to any Council wholly owned Company	To consider any changes in governance required to the Council's wholly owned companies, and to determine any matter that Executive has reserved to itself within the governance structures for its wholly owned companies. This item may recur as and when necessary.	Executive 8 Apr 2025	Creation of Local Authority Trading Company - March 2016; Creation of Local Authority Trading Company - January 2017; Review of Governance of Local Authority Owned Companies - March 2017; Creation of an Additional Local Authority Trading Company - November 2018	Leader of the Council Chief Executive Legal Services Financial Services	Comments To:- Shirley Jarlett Tel: 01473 432000 shirley.jarlett@ipswich.gov.uk	Key Decision The content of this report is likely to be commercially sensitive. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
Change in decision date	Establishment of Local Authority Trading Company	To establish a Local Authority Trading Company and agreement of funding of said company. The company would allow the Council to act for commercial purposes under the terms of the Local Government Act 2003.	Executive 13 May 2025		Leader of the Council Chief Executive Director for Resources & Housing Assistant Director for Governance Assistant Director for Finance	Comments To:- Shirley Jarlett Tel: 01473 432000 shirley.jarlett@ipswich.gov.uk	Key Decision This report will contain commercially sensitive information relating to the operation of the new company. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Planning Enforcement Policy	<p>Planning enforcement is a discretionary, not a mandatory, function of Local Planning Authorities. It is, however, recognised that the integrity of the Development Management process depends on the Council's commitment to take effective action against unauthorised development.</p> <p>The Planning Enforcement Policy sets out Ipswich Borough Council's approach to planning compliance and the delivery of planning enforcement functions. It identifies local priorities to assist with case management. The Policy sets out the approach to planning enforcement and provides greater clarity for all parties engaged in the development process.</p>	<p>Executive</p> <p>10 Jun 2025</p>		<p>Portfolio Holder for Planning and Museums</p> <p>Chief Executive</p> <p>Assistant Director for Place</p> <p>Legal Services</p> <p>Financial Services</p>	<p>Comments To:-</p> <p>Richard Collins</p> <p>Tel: 01473 432000</p> <p>richard.collins@ipswich.gov.uk</p>	Key Decision

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No change since last plan	Improving Access to Council Services via New Digital Contact Channels	<p>This report updates Executive on a number of opportunities relating to improving access to council services via new digital contact channels.</p> <p>This report makes recommendations for Executive to consider on implementation of these new digital channels.</p>	Executive 10 Jun 2025		<p>Portfolio Holder for Culture & Customers Chief Executive Director for Operations & Place Assistant Director of Operations Head of IT Head of Procurement Legal Services Financial Services</p>	<p>Comments To:- Susan Lewis Tel: 01473 432000 susan.lewis@ipswich.gov.uk</p>	Key Decision
No change since last plan	Anti-Social Behaviour (ASB) Community Policy	This report recommends the approval and adoption of a new Anti-Social Behaviour (ASB) Community Policy which sets out how the Council will tackle anti-social behaviour in public spaces and locations where the public has access, through early intervention, support and enforcement.	Executive 10 Jun 2025	<p>Housing Act 1985; Crime and Disorder Act 1988; Human Rights Act 2002; Anti-Social Behaviour Act 2003; Equality Act 2010; Anti-Social Behaviour, Crime and Policing Act 2014; Neighbourhood and Community Standard 2024; Data Protection Act 2018; Corporate Strategy - Proud of Ipswich;</p>	<p>Portfolio Holder for Community & Sport Chief Executive Assistant Director for Communities Head of Community Support Anti-social Behaviour Officers Legal Services Financial Services</p> <p>Further consultation has taken place with statutory key partners to consider and confirm ongoing working arrangements and to ensure a joint commitment to tackling ASB in Ipswich.</p>	<p>Comments To:- Deborah Carr Tel: 01473 432000 deborah.carr@ipswich.gov.uk</p>	Key Decision

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No change since last plan	Biodiversity and Green Spaces Strategy	A new Biodiversity Strategy is being produced that will include allotments, green spaces and blue spaces.	Executive 10 Jun 2025		Portfolio Holder for Parks and Climate Change Chief Executive Assistant Director for Operations Legal Services Financial Services	Comments To:- Lisa Stannard Tel: 01473 432000 Lisa.Stannard@ipswich.gov.uk	Key Decision
No change since last plan	Business Plans of Wholly Owned Companies	To note the business plan of one or more of the Council's wholly owned companies. This item will recur as necessary as the Business Plans come forward.	Executive 10 Jun 2025		Leader of the Council Chief Executive Legal Services Financial Services	Comments To:- Shirley Jarlett Tel: 01473 432000 shirley.jarlett@ipswich.gov.uk	Key Decision This report will be on the closed agenda as it will contain commercially sensitive information relating to the companies. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.